Strategic CHARITABLE GIVING Foundation

MACKENZIE CHARITABLE GIVING PROGRAM CHANGE OF INFORMATION FORM

MACKENZIE Investments

Name of Account:______________________________

Charitable Giving Program Account # (if known): ______________________________

Change: (Select all that apply)
- ❑ Account Holder (Donor)/Joint Account Holder
- ❑ Account Name
- ❑ Investment/Pre-Authorized Contribution
- ❑ Granting Recommendation
- ❑ Successor
- ❑ Dealer/Financial Advisor

1. ACCOUNT HOLDER INFORMATION

ACCOUNT HOLDER (THE "DONOR"):

❑ Mr. ❑ Ms. ❑ Miss ❑ Mrs. ❑ Dr. ❑ Other (corporations, other entities*)

LAST NAME OR COMPANY/ORGANIZATION NAME | FIRST NAME | MIDDLE NAME OR INITIAL

ADDRESS | APT./UNIT NUMBER

CITY | PROVINCE/TERRITORY | POSTAL CODE

HOME TELEPHONE | BUSINESS TELEPHONE | FAX NUMBER | DATE OF BIRTH

E-MAIL ADDRESS

JOINT ACCOUNT HOLDER:

Add/change: Name of New Joint Account Holder

❑ Mr. ❑ Ms. ❑ Miss ❑ Mrs. ❑ Dr. ❑ Other (corporations, other entities*)

LAST NAME | FIRST NAME | MIDDLE NAME OR INITIAL

❑ Address same as Account Holder's (Donor's) OR

ADDRESS (If different than above) | APT./UNIT NUMBER

CITY | PROVINCE/TERRITORY | POSTAL CODE

HOME TELEPHONE | BUSINESS TELEPHONE | FAX NUMBER | DATE OF BIRTH

E-MAIL ADDRESS | RELATIONSHIP TO THE ACCOUNT HOLDER

❑ Please remove the existing Joint Account Holder: ______________________________

* If a Corporation, please provide Corporate Resolution authorizing this application and listing authorized person(s). Please also specify the name and title of the desired contact person for this Account.

2. ACCOUNT RECOMMENDATIONS

CHANGE TO SUCCESSOR:

You should appoint a "Successor" to assume responsibility after your death or incapacity (if a joint account, both of you) for making recommendations for the Account. You may change this recommendation at any time by providing written notice to the Foundation. The chosen Successor may not be the financial advisor associated with the Account.

❑ Mr. ❑ Ms. ❑ Miss ❑ Mrs. ❑ Dr. ❑ Other (corporations, other entities)*

LAST NAME OR COMPANY/ORGANIZATION NAME | FIRST NAME | MIDDLE NAME OR INITIAL

ADDRESS | APT./UNIT#

CITY | PROVINCE/TERRITORY | POSTAL CODE

HOME TELEPHONE | BUSINESS TELEPHONE | FAX NUMBER | DATE OF BIRTH

E-MAIL ADDRESS | RELATIONSHIP TO THE ACCOUNT HOLDER

* If a Corporation, please provide Corporate Resolution authorizing this application and listing authorized person(s). Please also specify the name and title of the desired contact person for this Account.

CHANGE OF ACCOUNT NAME:

New Name of the Account (e.g., "The John Smith Family Charitable Account"):

ACCOUNT NAME (MAXIMUM OF 40 CHARACTERS INCLUDING SPACES)

As donors are not establishing a private foundation, the chosen account name may not refer to their Charitable Account as a Foundation.

This Account name may only be changed by the original Account Holder. The name will appear on Foundation materials issued in connection with the Account including, but not limited to, Foundation Account statements. Accounts that wish to remain anonymous should still name the account for internal use only.

PUBLIC DISCLOSURE TO CHARITIES AND IN FOUNDATION PUBLICATIONS

When issuing grants from your account, the Foundation can, if desired, inform the charities about you and/or your Account. Please note that unless "Anonymous" is selected below, the Foundation may also disclose in its annual report or other publication the Donor's name (and if applicable, any Joint Account Holder's and/or Third Party Donor's name), the name of the Account donated to, the amount donated and the names of the Eligible Charities that received grants or are expected to receive grants from the Account.

Please check one of the following boxes to indicate your preference regarding the disclosure of information about your Account:

❑ **Foundation Account Name Only.** Please release ONLY the name of the Account.

❑ **Foundation Account Name & Contact Information.** Please release the name of the Account AND, if requested by an Eligible Charity, the name and address of the individual then authorized to make grant recommendations for this Account. The Eligible Charity may then use this information to contact the individual directly.

❑ **Anonymous.** Please do not release any information about this Account.

2. ACCOUNT RECOMMENDATIONS (cont'd)

CHANGE TO DEALER AND/OR FINANCIAL ADVISOR INFORMATION:

New Dealer & Financial Advisor Information:

DEALER NAME

DEALER CODE NUMBER

FINANCIAL ADVISOR NAME

FINANCIAL ADVISOR CODE NUMBER

FINANCIAL ADVISOR TELEPHONE NUMBER

FINANCIAL ADVISOR E-MAIL ADDRESS

FINANCIAL ADVISOR BUSINESS ADDRESS

CHANGE TO INVESTMENT RECOMMENDATIONS:

You must recommend to the Foundation an Eligible Fund. **There is a maximum of one Eligible Fund per Account.** In order to avoid DSC charges the 10% free redemption amount is reserved by the Foundation for the redemptions of units in connection with the collection of charitable administration fees and the annual disbursement of grants from an Account. (See fund code list)

Existing Holding: ______________________________ *

Change to:

Fund Name	Fund Code**

If series O, FB, PWFB, or PWX is selected indicate the negotiated advisor service fee amount (0-1.5%) ______________. The Foundation will then reflect this fee in the applicable series O, FB, PWFB, or PWX Account Agreement which the Foundation enters into with your financial advisor.*** If no percentage is specified the advisor service fee will default to zero. Mackenzie will automatically switch your Series A and FB securities into Series PW and PWFB, as applicable (**"Automatic Switches"**) once your holdings either individually or within your Eligible Accounts (as defined in the simplified prospectus of the securities, the **"Prospectus"**) meet or exceed certain asset thresholds as further set out in the Prospectus. Upon an Automatic Switch your negotiated Advisor Service Fee, as set out above, will remain the same.

* There may be fees associated with changes to the Investment Recommendations. The Foundation will contact the Account Holder's financial advisor with respect to any fees that may apply.

** Identifies purchase option and series. To be completed by your financial advisor using the fund code table on page 5. Donations by financial advisors to their own Accounts or to other Accounts they advise must be invested under the sales charge purchase option, and cannot be invested under the redemption charge purchase option.

*** The Foundation will redeem the applicable series O, FB, PWFB, or PWX securities of your Eligible Funds for an amount equal to the advisor service fee and remit the proceeds to your financial advisor.

CHANGE TO PRE-AUTHORIZED CONTRIBUTION (PAC)

Frequency: ☐ Quarterly ☐ Annually Amount: $ ______________ Date: ______________

(Void cheque required)

☐ Please stop existing PACS Stop date: ______________

Please complete and sign PAC Terms and Conditions on page 5

3. GRANT RECOMMENDATIONS

CHANGE TO GRANTING:

Changes to granting recommendations should be received at least two weeks in advance of the account's grant period.

The account's granting amount will be calculated on the first business day of each year, based on the market value on December 31 of the prior year. For example, an Account with a grant rate of 4% and a market value of $100,000 on December 31st will have a grant amount of $4,000 in the following year. If granting in the first calendar year of being open, an Account's granting amount will be based on the total value of all gifts received by the end of the quarter prior to granting.

Please grant at the rate set out below:

❑ 4% ❑ Other ___________% (no decimals) ❑ 100% (fully redeem and close the account)

The Foundation grants at a minimum rate of 4% per annum. You may recommend an annual grant rate up to 25% in the 12 months after your initial donation is received, and as much as 100% thereafter. Assets held under the redemption charge purchase option are only available for granting when they are no longer subject to redemption charges. Please note that although you may make this recommendation, the ultimate granting decision rests with the Board of Directors of the Foundation.

YOUR CHARITIES:

Name and Address of Eligible Charity[1]	% of Annual Grant Amount[2] (Must total 100%)	Special Recommendation[3] (if any)	Canada Revenue Agency Charitable Registration # (if known)[4]	Office Use Only
	Column Total = 100%			

1 Please attach an additional form if you wish to list more Eligible Charities than the space provides.
2 The minimum grant cheque that will be issued by the Foundation to an Eligible Charity is $250.
3 Please use this space if you wish the Foundation to grant to a particular program or campaign within an Eligible Charity (e.g., the cardiac wing at a hospital), or to make a grant recommendation in honour of or in memory of a particular individual. (e.g., in memoriam – John Taylor). Please note that if you elect "Standing Grant Recommendations" below, then you are recommending that the Foundation apply these special recommendations for all future grants, unless you specify otherwise above,
4 Charitable Registration Numbers can be confirmed by accessing the following site: https://www.canada.ca/en/revenue-agency/services/charities-giving/list-charities/list-charities-other-qualified-donees.html

Note that grants to large Charitable Organizations with multiple CRA numbers and branch offices will be sent to the local branch closest to the area the donor resides unless a specific branch and CRA number have been indicated on this form.

CHANGE TO ANNUAL OR STANDING RECOMMENDATION

You must choose whether you wish to annually submit your grant recommendations (Annual Grant Recommendations) or provide Standing Grant Recommendations, which can apply indefinitely to your Account.

Please select your preferred option by ticking ONE of the following boxes:
❑ Standing Grant Recommendations ❑ Annual Grant Recommendations

Please redeem and issue grants for the Foundation Account in ONE of the following 4 granting periods, starting ❑ next year / ❑ this year:
❑ March ❑ June ❑ September ❑ December

Note: For complete information on the difference between Standing Grants and Annual Grants, please refer to the Program Guide, For Annual Grant Recommendations, this form must be submitted annually. For Standing Grant Recommendations, the Foundation can rely on your recommendation indefinitely although you may change your Standing Grant Recommendations by submitting a revised Change of Information Form.

PRE-AUTHORIZED CHEQUING TERMS & CONDITIONS

- By signing this form, you (the bank account holder(s)) hereby waive any pre-notification requirements as specified by sections 15(a) and (b) of the Canadian Payments Association Rule H1 with respect to pre-authorized debits.
- You authorize Mackenzie Strategic Charitable Giving Foundation to debit the bank account provided for the amount(s) and in the frequencies instructed.
- This donation will be considered a Personal Pre-authorized Debit (PAD) by Canadian Payments Association (CPA) definition.
- You have certain recourse rights if a debit does not comply with this agreement. For example you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this pre-authorized debit agreement. To obtain more information on your recourse rights, you may contact your financial institution or visit *www.cdnpay.ca*.
- You confirm that all persons whose signature are required to authorize transactions in the bank account provided have signed this agreement
- You may change these instructions or cancel this plan at any time, provided that Mackenzie Strategic Charitable Giving Foundation receives at least 10 business days notice by phone or by mail. To obtain a copy of a cancellation form or for more information regarding your right to cancel a pre-authorized debit agreement, please consult with your financial institution or visit the Canadian payments Association website at www.cdnpay.ca. You agree to release the financial institution of all liability if the revocation is not respected, except in the case of gross negligence by the financial institution.
- Mackenzie Strategic Charitable Giving Foundation is authorized to accept changes to this agreement from your registered dealer or your financial advisor in accordance with the policies of that company, and in accordance with the disclosure and authorization requirements of the CPA.
- You agree that the information in this form will be shared with the financial institution, in so far as the disclosure of this information is directly related to and necessary for the proper application of the rules applicable for pre-authorized debits.
- You acknowledge and agree that you are fully liable for any charges incurred if the debits cannot be made due to insufficient funds or any other reason for which you may be held accountable.
- You have requested this application form and all other documents relating hereto to be in English. Vous avez exigé que ce formulaire et tous les documents y afférent soient rédigés en anglais.
- You acknowledge that you have read the Program Guide and agree to all the terms and/or conditions described therein. You understand that any donation, including a donation made through a PAD Agreement, represents an irrevocable donation and is not refundable.
- You understand that the minimum PAD amount on an annual basis is $500.00.
- Contact Information: Strategic Charitable Giving Foundation Telephone: 1-866-445-6763 Fax: 416-922-5660 or 1-866-766-6623 E-mail: foundation@scgf.ca

AUTHORIZATION

BANK ACCOUNT HOLDER'S/DONOR'S SIGNATURE	DATE	ADVISOR NAME	DEALER/ADVISOR CODE
JOINT BANK ACCOUNT HOLDER'S/ DONOR'S SIGNATURE	DATE	DEALER NAME	
DEALER AUTHORIZATION/ ADVISOR SIGNATURE	DATE		

ACCOUNT AGREEMENT

Acknowledgement

I acknowledge that I have read the Program Guide and agree to all the terms and/or conditions described therein. I understand that any donation represents an irrevocable donation and is not refundable for any reason. I/we acknowledge the account recommendations above and any grant recommendations are all subject to the approval of the Foundation.

I acknowledge that the Foundation was established by Mackenzie Investments and its affiliates and that the Foundation purchases services directly or indirectly from Mackenzie Investments and/or its affiliates. I acknowledge and accept that a minority of Board of Directors of the Foundation may be paid employees or officers of Mackenzie Investments or its affiliates. I acknowledge that each of the Eligible Funds is a mutual fund that is managed by Mackenzie Investments. I understand that the Foundation has the final authority to select Eligible Funds, monitor their performance and make changes as necessary and in compliance with all applicable laws.

I acknowledge that the financial advisor that is named in Section 2 of this Application may be compensated by Mackenzie Investments from the investment management fees based on the market value of the assets in the Account.

I acknowledge the grant recommendations are all subject to the approval of the Foundation. I hereby certify that my/our family(ies) will not receive any benefit or advantage, as described under "Eligible Amount" in the Program Guide, as a result of the making of the recommended grant(s). For example, the recommended grant(s) do not pay for membership fees, dues, tuition, admission to a charitable or other event, goods bought at an auction, and will not fulfill a pre-existing pledge.

I acknowledge that it is my responsibility to notify the Foundation and change my standing grant recommendation in the event that any grant recommendation would benefit directly or indirectly any person dealing at non-arm's length with any individual named on this Account (e.g., the Account Holder (Donor), Joint Account Holder, Successor, etc.).

To the best of my knowledge, all information disclosed is accurate, and I will immediately notify the Foundation if any changes occur. My/our signature(s) below constitutes my/our agreement and acceptance of all terms, conditions and options selected in all parts of this agreement. I agree that this agreement shall be governed by the laws of Ontario.

Transfer/Wind-up

I acknowledge and understand that as part of the Mackenzie Charitable Giving Program, which was established by Mackenzie Investments with the Foundation, Mackenzie Investments has the right to decide to ask the Foundation to wind up the Program or to direct the Foundation to transfer the exclusive legal and beneficial control over the Program and all Accounts to another Canadian public foundation registered under the Income Tax Act (Canada) or to another program offered by the Foundation with a Mackenzie Investments affiliate, as Mackenzie Investments so directs. In the event of termination of the program, all Foundation assets will be transferred to qualified donees, subject to such endowment conditions as may bind the assets transferred.

Privacy Protection

By signing this form, I acknowledge reading the Privacy Protection Notice below and I consent to my personal information being collected, held, used and disclosed by the Foundation in the ways and for the purposes identified in the Privacy Protection Notice. If I have provided information concerning a Joint Account Holder, a Successor or Third Party Donor, I confirm that I am authorized to provide that information.

I have requested that this form and all relating documents be in English. J'ai demandé que ce formulaire d'adhésion ainsi que tous les documents connexe soient rédigés en anglais.

ACCOUNT HOLDER (DONOR) SIGNATURE (MANDATORY)	DATE
JOINT ACCOUNT HOLDER SIGNATURE (IF APPLICABLE)	DATE

PRIVACY PROTECTION NOTICE

The Strategic Charitable Giving Foundation (the "Foundation") is committed to protecting the privacy of all personal information that is collected and maintained in the course of carrying out its activities. This policy describes how the Foundation collects, holds, uses and, when needed, discloses personal information in connection with donations made to the Foundation. This Privacy Protection Notice adheres to the *Personal Information Protection and Electronic Documents Act (Canada)* and similar provincial privacy legislation.

1. **Account Record and Personal Information:** The personal information collected in connection with a Charitable Giving Program Account (an "Account") for the purposes identified in this Privacy Protection Notice is held in a record called an "Account Record". The personal information in an Account Record will include an account holder's (referred to as a "Donor") and may include, but is not limited to a Joint Account Holder's, Third Party Donor's and/or Successor's:
   - A. Name;
   - B. Address;
   - C. Telephone number;
   - D. Birth date;
   - E. Account value and its investment; and
   - F. All recommendations submitted for the Account.
2. **Providing Information to the Foundation:** When a Donor or their Financial Advisor completes a Charitable Giving Program's application forms to open an Account or make changes to the Account, generally the Donor is providing personal information to the Foundation, including, where applicable, personal information concerning a Joint Account Holder, Third Party Donor, and/or Successor, in order to:
   - A. Participate in a Charitable Giving Program by making a donation;
   - B. Receive an official donation receipt (a tax receipt); or
   - C. Provide recommendations to the Foundation about the use of a donation already made.

   The Foundation collects this personal information, holds it in an "Account Record", uses it, and, when needed, discloses it for the purposes identified in this Privacy Protection Notice.
3. **Collecting, Holding, Using, and Disclosing Personal Information in a Donor Record:** The Foundation may collect, hold, and use the personal information in an Account Record as well as collect personal information from and disclose personal information to the third parties identified below for the following purposes:
   - A. Processing donations to its Charitable Giving Programs, including considering all recommendations, establishing and administering the Account, determining, maintaining, recording, and storing Account holdings and transaction and grant information in the Account Record, and issuing tax receipts;
   - B. Administering or arranging for the administrative delivery of all services associated with its Charitable Giving Programs;
   - C. Establishing, maintaining and managing its relationship with persons named in an Account Record, including setup and management of Accounts and maintenance of an accurate record of involvement;
   - D. Verifying the identity of persons named in an Account Record and maintaining the accuracy of information contained in the Account Record;
   - E. Executing transactions in connection with Charitable Giving Programs including transferring funds by electronic or other means;
   - F. Providing statements, tax receipts, investment statements and transaction confirmations, fund financial statements, and other information which persons named in an Account Record may request as needed to service the Account;
   - G. Requesting views about the Foundation in order to improve the Foundation's service to persons named in an Account Record;
   - H. Providing information about the Foundation's operations;
   - I. Furthering the Foundation's business interests including collecting a debt owed to the Foundation;
   - J. Meeting legal and regulatory requirements;
   - K. Verifying information previously given with any other organization when necessary for the purposes provided in this Privacy Protection Notice; and
   - L. Providing the information to another "qualified donee" as permitted under the *Income Tax Act* (Canada), in the event that the Foundation ceases operations.
4. **Third Parties:**
   - A. The Foundation may collect as part of its Charitable Giving Programs personal information for the purposes identified in this Privacy Protection Notice from third parties such as a Donor's Financial Advisor and their Dealer firm, other financial institutions, and from third parties who represent that they have the right to disclose the information.
   - B. The Foundation may transfer personal information contained in an Account Record for the purposes identified in this Privacy Protection Notice to its service providers, including its administrative service provider, Account statement preparation and mailing companies, courier companies, imaging companies, and document storage companies. When the Foundation transfers personal information to service providers, contractual provisions are in place to ensure that the transferred personal information is used only for the purposes for which the service provider is retained.
   - C. The Foundation may disclose personal information to third parties where required by law, such as disclosure for tax purposes to the Canada Revenue Agency.
   - D. The Foundation may disclose personal information for the purposes identified in this Privacy Protection Notice to third parties such as the applicable Financial Advisor/ Dealer to the Account, the fund company that is offering the applicable Charitable Giving Program in connection with the Account, and other financial institutions. Also, if consented to in a Grant Recommendation Form, the Foundation may also disclose information to qualified donees receiving a grant from the Account so that they may thank the party that made the grant recommendation. Similarly, if consented to, the Foundation may disclose in its annual report or other publication the Donor's name (and if applicable, any Joint Account Holder's and/or Third Party Donor's name), the amount donated, the name of the Account donated to, and the names of the qualified donees that received grants or are expected to receive grants from the Account.

     If you wish to withdraw consent to the continuation of this type of information sharing or discuss the implications of such withdrawal, please contact us through one of the means listed at the end of this notice. Your decision to withdraw consent may prevent the Foundation from providing products and services to you because the disclosure to third parties is a necessary part of making the product or service available to you.

   Fund companies with whom the Foundation has agreements related to the offering of Charitable Giving Programs may include but may not be limited to Mackenzie Financial Corporation ("Mackenzie Investments"), Investors Group Financial Services Inc. and Quadrus Investment Services Ltd.

   The Foundation has also entered into an administrative services agreement with Mackenzie Investments for Mackenzie Investments to perform or arrange for the administrative, record keeping and certain other services for each of the Foundation Charitable Giving Programs. Personal information in an Account Record is collected by and disclosed to Mackenzie Investments for the purposes of providing these services on the Foundation's behalf.

   The Foundation may also share the personal information contained in an Account Record with any successor or affiliate company of each of the above companies whose business relates to a purpose identified in this Privacy Protection Notice.
5. **Employees and Agents Who Have Access to Account Records:** The Foundation's employees and agents may have access to an Account Record provided they have a specific need to know in connection with the purposes identified in this Privacy Protection Notice. Access is permitted only to the extent necessary for such purposes.
6. **Location of Account Records:** Account records are kept in electronic, microfilm or paper format at the Foundation's offices in Toronto. Paper records forming part of donor records may also be kept in offsite storage in Toronto. Account Records may be transferred to other locations for disaster recovery purposes.
7. **Right to Access and Rectify Personal Information:** Under the Personal Information Protection and Electronic Documents Act (Canada) and similar provincial privacy legislation, persons contributing personal information are entitled to access, through a written request, to the personal information contained in the Account Record. Donors and other persons named in an Account may verify the personal information and request that any inaccurate information be corrected.

   Donors and other persons named in an Account are advised to contact the Foundation through one of the means listed at the end of this notice. If their concerns have not been resolved to their satisfaction, then they can contact the Privacy Compliance Officer, Strategic Charitable Giving Foundation, 180 Queen Street West, Toronto, Ontario, M5V 3K1.
8. **Changes to Personal Information:** Please inform the Foundation promptly of any change to the personal information provided in the Account Record by contacting the Foundation through one of the means listed below:

   Strategic Charitable Giving Foundation
   Telephone: 1-866-445-6763
   Fax: 416-922-5660 or 1-866-766-6623
   E-mail: foundation@scgf.ca

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Please fax this information to us at 1-866-766-6623.
Strategic Charitable Giving Foundation (the "Foundation")
Canada Revenue Agency Number: 802678748RR0001